

**WOODS CROSS CITY COUNCIL MEETING  
DECEMBER 15, 2015**

The minutes of the Woods Cross City Council meeting held December 15, 2015 at 6:30 P.M. in the Woods Cross City Hall located 1555 South 800 West, Woods Cross, Utah.

**CONDUCTING:**

Rick Earnshaw

**COUNCIL MEMBERS PRESENT:**

Rick Earnshaw, Mayor  
Tamra Dayley  
Jill Evans

David C. Hill  
James Sheldon  
Ryan Westergard

**STAFF PRESENT:**

Gary Uresk, City Administrator  
Jessica Sims, City Recorder

**VISITORS:**

Patt Suttzell  
Jacob Cowley  
Ethan Gillespe  
John Sawyer  
Keyara Hill  
John Thackery  
Ian Olson  
Becky Ginos  
Reed Hellewell

Gregg Dayley  
Kaden Cowley  
Lois Schrader  
Ryan Robinson  
Michael Hill  
Rob Sant  
John Hepworth  
Jason Burningham

Preston Gillespe  
Spencer Warner  
Don Schrader  
Paula Hill  
Tyler Morgan  
Christian Olson  
Jessica Gertsch  
Marc Evans

**INVOCATION:**

Rick Earnshaw

**PLEDGE OF ALLEGIANCE:**

Dave Hill

**APPROVAL OF MINUTES**

The Council reviewed the minutes of the City Council meeting held December 1, 2015. After their review, Council Member Sheldon made a motion to approve the minutes as written with Council Member Evans seconding the motion and all voted for the motion through a roll call vote.

**REVIEW OF FINANCIAL REPORT**

The City Administrator then went over the financial report with the City Council. The City Council reviewed the City's cash position, sales and use tax report, the transient room tax report, RAP Tax, South Davis Metro Fire Agency, Water fund, Impact Fees, Garbage Fund, Tax Collection report and an executive summary of the City's funds, comparing revenues and expenditures to the budget.

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**APPROVAL OF CASH DISBURSEMENTS**

The City Recorder then reviewed the cash disbursements with the City Council for the period of November 26-December 11, 2015. There were no questions from the Council and Council Member Hill made a motion to approve the cash disbursements as presented with Council Member Evans seconding the motion and all voted for the motion through a roll call vote.

**OPEN SESSION (BRIEF ITEMS)**

The Mayor then opened the meeting to items from those present that they would like to bring before the City Council that were brief in nature. This would be items that would take less than two or three minutes.

There were no items for the brief open session so the Mayor closed the brief open session.

**POLICE DEPARTMENT REPORT**

The Mayor then gave the floor to the Chief of Police, Greg Butler, who reviewed the following activities regarding the Woods Cross Police Department:

905 Calls for November

**ASSISTS OUTSIDE AGENCY**

**2015**

Jan-223

Feb-142

March-106

April-118

May-143

June-178

July-156

Aug-205

Sept-193

Oct-118

Nov-

Dec-

**ACTIVITY REPORT**

- Down 1 Officer when Adam Jeter left to WJPD
- 7 Scout tours (new record)
- RB's Robbery Nov. 3<sup>rd</sup> (Solved in 7 hours)
- Dept. Force Training, taser, pepper, asp & firearms recertification
- Neighborhood Watch Meeting held

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- Graduated our 5<sup>th</sup> Citizens Academy Class
- Received \$20,000 donation from Silver Eagle for the National CPA Conference to be held April 2016 in Utah
- Received \$10,000 donation to WXPd K-9 program from Silver Eagle
- Benchmark joint training meeting
- 6 Spot visits

**RB'S ROBBERY**

Suspect entered RB's early in the morning and pointed handgun at cashier

Left store with cash (no witnesses)

Detective took video image from RB's and then went through days of video from Intown Suites and made a possible match

Suspect ID'd within hours and arrested later that day. Cash was used to purchase heroin in SLC

**FORGERY RING**

Officer Malan investigated a fraud case that crossed into California. Worked with other police agencies and ID'd the suspect. Suspect was arrested and had in his possession multiple fraudulent ID's & transactions history, drugs and was wanted on felony warrants.

**FELONY DUI ARREST**

- Reserve Officer Jeff Jensen made a traffic stop of a suspected DUI driver. Subsequent investigation driver was arrested for DUI, possession of drugs and concealed loaded weapon (handgun)
- On a side noted Officer Jensen will graduate from U of U law school this spring. He intends to keep working as a reserve police officer with us.

**USE OF FORCE REVIEWS**

- 4 Uses of force in November=
- 1 Gunpoint +
- 1 taser point+
- 2 ACT

**SWAT TEAM ACTIVITY**

Training: ballistic shield, officer/citizen rescue, firearms & qualification

Assisted SLCPD on an operation

Team training: delivery, standoff, & arrest

**WOODS CROSS SCHOOL ACTIVITIES**

- 3 VEHICLE LOCKOUTS
- Theft of cell phone
- Lockout Drill

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- Basketball has started

**K-9 ACTIVITY**

- 4 drug developments (all outside agency) Drugs found on 3 of the deployments
- 1 tracking deployment on residential burglary suspect
- Daugherty still working on a multi-agency K-9 response protocol in Davis County

**LPR HIGHLIGHTS**

- Traffic stops 36
- Citations 36
- DUI 1
- Impounds 1

**DETECTIVE CASE LOAD**

- 28 Active Cases
- 15 Cases in felony screening
- 7 New Child Abuse & Neglect Report (CANR) cases

**CONSIDERATION TO ADOPT A RESOLUTION DECLARING DECEMBER 16, 2015  
AS WOODS CROSS CITY ARBOR DAY**

The Mayor noted the following for the City Council:

“Given to the Council is a resolution that needs to be adopted proclaiming December 16, 2015 as Woods Cross Arbor Day. This resolution is a yearly resolution we need to maintain our Tree USA status.”

Council Member Hill then made a motion to adopt Resolution 2015-605, a resolution declaring December 16, 2015 as Woods Cross City Arbor Day. Council Member Evans seconded the motion and all voted for the motion through a roll call vote.

**CONSIDERATION TO ADOPT A RESOLUTION AMENDING SECTION 12 OF THE  
WOODS CROSS CITY PERSONNEL POLICIES AND PROCEDURES MANUAL TO  
INDICATE SHIFT DIFFERENTIAL PAY**

The Mayor gave the floor to the City Administrator who reviewed the following information for the City Council:

“Given to the Council is a resolution amending the Personnel Policies and Procedures manual allowing for shift differential pay. Paragraph 11 has been added, to Section 12 which adds shift

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differential pay for those officers that normally work the graveyard shift from 6:00 P.M. to 6:00 A.M. They will be paid a shift differential of \$.75 per hour. This will only be available to those officers that are assigned to normally work that shift. It will not be available to those officers who trade shifts or volunteer to work that shift during any other time. Also, this shift differential will apply to any overtime calculated for that officer which is required under the FLSA laws. "This is being done to help in assigning these shifts that are a little less desirable from the others and giving the officers a benefit for taking that shift."

Following the information that was given by the City Administrator, Council Member Dayley made a motion to adopt Resolution 2015-606, a resolution amending section 12 of the Woods Cross City Personnel Policies and Procedures Manual to indicate shift differential pay. Council Member Westergard seconded the motion and all voted for the motion through a roll call vote.

**CONSIDERATION TO APPOINT A CITY PROSECUTOR**

The City Administrator went over the following with the information with the City Council:

"We have interviewed four individuals for the position and the interview committee is recommending the Council appoint Ryan Robinson as the City Prosecutor. Ryan is the chief prosecutor for West Valley City and lives here in Woods Cross. Ryan has sufficient time to put into the position, and has no plans to leave his position in West Valley City and we are looking forward to a long term relationship with him.

"Given to the Council is Ryan's proposal and the proposed contract with Ryan. We are proposing to pay him \$2,000 a month which is more than the \$1,600 we were paying Stuart Williams. Stuart had given us a great rate for his work since the previous persecutors were paid the \$2,000 we are proposing to pay Ryan. Ryan has agreed to take on more of the clerical work that was being done by the police department, since it was creating a work load issue in the department. I feel the compensation is fair for the work that will be done and recommend appointment of Ryan as our City Prosecutor."

Following the recommendation by the City Administrator, Council Member Dayley made a motion to accept Ryan Robinson as the new Woods Cross City Prosecutor. Council Member Evans seconded the motion and all voted for the motion through a roll call vote.

**EXECUTIVE SAFETY ACCOUNTABILITY REPORT**

The City Administrator then went over the following with the City Council:

"Given to the Council is the Executive Safety Accountability report which shows during the month of November there were no incidents. The departments are holding their safety meetings and training on the safety topics. I feel that we are starting to build a good safety culture within the city."

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The Council said they were happy to hear this report and thanked the City Administrator for his good work regarding this issue.

**OPEN SESSION**

The Mayor then opened the meeting to items from those present that they would like to bring before the City Council.

There were no items from the public present, and Council Member Dayley said she wanted to thank the Woods Cross City Public Works Department for doing such a great job on plowing the roads in light of the recent snow storm. The other City Council Members and the City Administrator said they also really appreciated the hard work that is done to keep the roads cleared within the city. She also asked if residents were being ticketed for having their cars park on the roads during the plowing. The Police Chief said they typically give a warning first and then they give them a ticket if the vehicle is not removed.

There was nothing further for the open session.

**WASATCH INTEGRATED WASTE REPORT**

The Mayor gave the floor to Council Member Hill who reported on the activities of the Wasatch Integrated Wasted Report as follows:

He noted the new road is open and the old road will remain open until people are adjusted to using the new road.

He said the steam contract with Hill Air Force Base is making money for the waste district. He said they are installing equipment that removes grass etc. to make the burn plant even more efficient.

He also said the store where adults with special needs are working to resell usable items will be up and running soon.

**MOSQUITO ABATEMENT REPORT**

The floor was given to Council Member Evans who said the committee met to do Gary Hatch's evaluation and proposed a 3.5% raise for him and recommended a 1.5% COLA for all employees as well. She also said they amended the 2015 budget and approved the 2016 budget.

The Mayor thanked Council Member Evans for her time and efforts in serving on the Mosquito Abatement District Board while serving on the City Council.

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**SOUTH DAVIS METRO FIRE AGENCY REPORT**

The Mayor noted his meeting would not be until the following week so there was no report for tonight's City Council meeting.

**SOUTH DAVIS RECREATION MEETING**

The Mayor also noted this meeting also had not been held so there was no report.

**MAYOR'S REPORT**

The Mayor then said thank you to Council Member David Hill and Council Member Jill Evans who would be leaving the City Council at the end of this year. He said they had both made a big difference in the community and they would really be missed. He thanked them for their excellent service to the City of Woods Cross and asked each of them to add any comments they would like before leaving the City Council.

The Mayor presented Council Members Hill and Evans with a small token of the City's appreciation and those in attendance also added their thanks with applause on their behalf.

Council Member Evans said thank you to everyone and how rewarding it had been for her to serve on the City Council. She also said she had met some remarkable people and thanked the residents, Council and City staff for their support over the years.

Council Member Hill said it had been an honor for him to serve on the Council with the Mayor and the other Council Members as well as working with the City Administrator and all of the city staff and the Police department. He commented on how nice it is to live in such a great and safe community and said he was grateful for the opportunity to serve.

The City Administrator also added his thanks to Council Member's Hill and Evans for their years of service to the community and said they will be missed. He said it is the elected officials that make things work in such a great community and thanked them for their years of great service.

The Mayor also added there will be some new faces on the Council with the newly elected City Council Members and said he and the Council are looking forward to working with the incoming new Council Members as well.

**CITY ADMINISTRATOR'S REPORT**

The City Administrator then reported on the following to the City Council:

**Broken Tree Limbs**

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He noted there are many, many trees that had broken during the recent storm. The Public Works Director said he had a memo he would like to send out to the emergency citizen's corp. group to ask them to help their neighbors with the downed tree limbs. It was also noted the city would like to pay to have trees taken to the Bountiful dump and would set up a tab for people to use that tab to deposit the broken tree limbs at the dump. He said the city had sustained more damage from this snow storm than from the severe wind storm a few years back. It was also noted it should be mentioned in the memo sent out that if there are any tree limbs located on any power lines, residents should not attempt to remove the tree limbs from the power lines and should call the power company to do so.

**Local Officials Day**

It was noted that Local Officials Day would be January 27. All Council members and the Mayor said they are planning on attending. Council Member Westergard said they would like to see if Senators and Edwards and Weiler would sit with them during the lunch this year. The Staff said they would look into contacting them and asking them if they would be able to do so.

**Employee Appreciation Dinner**

January 15<sup>th</sup> will be the Employee Appreciation Dinner for all City employees.

**Land Subsidence in Farm Meadows Subdivision**

"The Mayor and I met with one of the residents whose home is sustaining considerable damage and went through their home to survey the damage. I have also contacted the Utah Geological Survey and they have had their engineers come out and look at it. It appears there is soil subsidence in that area and there are concerns about our infrastructure in the subdivision including our streets, water lines, and storm drain lines. What really needs to happen in the area is a geo tech study needs to be done to determine what is really happening with the soil. I will keep you apprised as we work through this situation."

**ADJOURNMENT**

There being no further business before the City Council, Council Member Evans made a motion to adjourn the meeting at 7:28 P.M. with Council Member Hill seconding the motion and all voted for the motion through a roll call vote.

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Rick Earnshaw, Mayor

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Jessica Sims, City Recorder